

SOUTH ISLAND PUBLIC SERVICE DISTRICT

Proposed Minutes: South Island PSD Commission Meeting November 26, 2024, at the South Island Public Service District's Conference Room at 2 Genesta St. at 8:02 a.m.

Board Present: Alan Jackson, Chairman
James Vaughn
Pamela Ovens
John Phalen
JR Richardson
Gary Gaynor
David Martin

Staff: Papu Tafao, District Manager
Tamara Munson, Finance Director
Eddie Nettles, Operations Manager

Legal: Jon Eggert, Burr Forman

Board Absent: Tom DeMint

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1. **Review Minutes of October 22, 2024-** The minutes for the October 24, 2024, meeting were reviewed and upon motion made by Mr. Martin and seconded, the minutes were approved unanimously.
 2. **Finance Update**
 - a. A motion was made by Mr. Gaynor and seconded to adopt the Fiscal Year 2025 and 2026 water and sewer rates as presented at the October 22, 2024, Board Meeting, during which a public hearing was held and was approved unanimously.
 - b. Ms. Munson presented the FY25 Quarter 1 Financial Statements (attached). She stated revenues are up about 12% more than expected over last year. She believes this increase is from the new cellular read water meters being installed across the District which are reading more accurately than the old meters. We have installed approximately 8,800 meters with 500 remaining. Operating expenses are slightly down due to reduced water line breaks and the installation of the new meters across the District.
 3. **General Manager Update-** Mr. Tafao provided updates on the capital projects.

CIP 57 Greenwood Piping- Mr. Tafao stated the water line installations have been completed through the Sea Pines circle and work is continuing towards the Wexford site along both sides of Hwy. 278.

CIP 73 Cordillo Pipeline- Mr. Tafao stated the tie-in is almost complete and this project should be done by the second week of December.

CIP 86 New RO Plant & Cretaceous Well- Mr. Tafao stated the well is still in the developmental stage and cleaning and air lifting of the well is near completion. Once development is complete, we will be able to set the specs on the pump that will be needed for the RO Plant.

All pipeline projects are expected to be finished by the end of calendar year 2025 and the Wexford RO project by the end of 2026.
 4. **Executive Session-** A motion to enter executive session was made by Mr. Phalen at 8:39 a.m. to discuss legal & personnel matters. A motion was made by Mr. Vaughn to end the executive session at 8:45 a.m. No action was taken.

5. **Other Business**

a. 2024 Christmas Bonus – Mr. Richardson made a motion which was seconded and unanimously approved to pay employee Christmas bonuses.

b. December Board meeting is cancelled.

6. There being no further business, Mr. Phalen made a motion that was seconded, to adjourn the meeting at 8:57 a.m. The motion was approved unanimously.

Tamara Munson, Recording Secretary